

Carmel Children's Ministry Opportunities

**Serve: Joining God in Making A Difference
In The Lives Of The Next Generation Of Leaders**

Sunday Mornings (* indicate Carmel Membership & Child Protection Screening Form required)				
Ministry Opportunity	Responsibility	Gifts/Talents	Time (9:30 or 11:00 SS)	Requirement
*Class Administrator	Secure/Organize class supplies & resources, organize classroom resources, oversee check-in/out, class communication, and send cards	Administration/ Organization/Service	An hour each Sunday plus preparation during the week	1 year commitment. Attend teacher's training/planning session (4 times a year)
*Small Group Leaders	Connect to and build relationships with 8-10 children during the Sunday School hour, facilitate Early Arrival Activity and Small Group time to encourage spiritual growth, send cards/call small group children	Shepherding Encouragement Teaching	An hour each Sunday plus preparation for teaching (30min. max.)	1 year commitment. Attend teacher's training/planning session (4 times a year)
*Large Group Communicator	Effectively communicate weekly Biblical truths in a Large Group presentation with kid's application in mind	Communication/ teaching	An hour each Sunday plus preparation for teaching (30min. max.)	1 year commitment. Attend teacher's training/planning session (4 times a year), minimum 3 month apprenticeship required to be familiar with age group/curriculum
*Team Leader	Coordinate and lead team through weekly communication, planning, overseeing the flow of SS teaching and nurture/develop the team	Leadership Encouragement Administration	An hour each Sunday plus preparation for planning	1 year commitment. Attend teacher's training/planning session (4 times a year)
*Classroom Greeter	Welcome children into a classroom by leading the child and parent through the attendance and security procedures	Hospitality	An hour each Sunday (Job can be shared with another Greeter)	1 year commitment. Attend teacher's training/planning session (4 times a year)
Room parent/ On Deck crew	Lead visitors in small group time or substitute for Small Group leaders during their absence	Shepherding Encouragement Teaching	Once or twice a month	Regular attendance. Child Protection Screening Form
Tech Team	Run audio, video, and computer graphics support	Service, Computer Skills	As needed	
*Worship Leader(s)	Lead children in a meaningful time of worship	Singing Skills Communication	Varies depending on age group	Audition/Apprentice needed
Uptown Greeters	Welcome visitors and staff the Visitor/Welcome Desk, assist with secure check-in, follow up with visitors	Hospitality	Once or twice a month	Child Protection Screening Form
*Special Education Leaders	Provide safe and loving environment for special needs children	Encouragement, Shepherding	An hour each Sunday	Training provided
Actors	Act out drama skits for Sunday School Large Groups	Acting Skills	As needed	Audition required

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Wednesday Nights(* indicate Carmel Membership & Child Protection Screening Form required)				
Ministry Opportunity	Responsibility	Gift/Talents	Time (6:15-7:30)	Requirement
*Mission 252 Director	Oversee Wednesday Ministry (Mission 252) by working with Mission 252 leaders	Administration/ Leadership	1.25 hour each Wednesday night. Preparation required during week	9 month commitment
*Mission 252 team leader	Coordinate and lead Mission 252 team through communication, planning, and encouragement Oversee the flow of Wednesday teaching	Leadership Encouragement Teaching	1.25 hour each Wednesday night. Preparation as needed during week	9 month commitment
*Mission 252 leaders	Shepherd a group of 6-8 children in a Small Group to become another adult voice to reinforce the Biblical truths in a kid- size application.	Shepherding Encouragement Teaching	1.25 hour each Wednesday plus preparation for teaching (30min. Max.)	9 month commitment
Kidstuf Tech Team	Run audio, media support	Service, Computer Skills	Two hours on Wednesday based on a rotation (twice a month)	Job shadowing/ training
Kidstuf actors/ storytellers	Act out characters or tell Bible stories in an engaging way. Strong drama skills are needed	Strong Drama Skills	As needed Memorize lines ahead of dress rehearsal	Audition required High school students and adults
Kidstuf singers	Sing energetic, contemporary Kidstuf songs to engage kids and parents in the program	Singing Strong stage presence	Twice a month on Wednesday Dress rehearsal	Audition required High school students and adults
Kidstuf Greeters	Welcome kids and parents as well as visitors, supervise security check in	Hospitality	Twice a month on Wednesday	9 month commitment

During the Week				
Ministry Opportunity	Responsibility	Gift/Talents	Time	Requirement
Office help	Prepare teaching materials needed for Wednesday/Sunday	Administration/ Service	Flexible (2-3 hours) a week	
Graphic Designer	Design computer graphics/videos needed for Kidstuf productions and other areas of Children's Ministry.	Computer graphic skills (Adobe Photoshop or Adobe premier)	Flexible As needed	Computer graphic design background recommended
Backdrop Artist	Create backdrops for teaching	Artist	As needed	
Event Set Up crew	Set up rooms and create environment for special functions	Service	As needed	

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Seasonal (Back To Bible Times, the last week of June)* indicates Carmel Membership & Child Protection Screening Form required

Ministry Opportunity	Responsibility	Gift/Talents	Time	Requirement
*Summer Back To Bible Time Tour Stop Coordinator	Oversee Tour Stop environment and leadership	Administration/ Leadership	Preparation: last week of June	Previous BBT experience
*Summer Back To Bible Time Tour Stop Leader	Create Bible time environment and creative, engaging, interactive teaching and activities (Curriculum provided) as a team leader	Various gifts needed depending on your specific role (Drama, teaching, service)	Preparation: last week of June	Youth and adults
*Summer Back To Bible Time Shepherd	Shepherd a group of 8-10 children to be their guide as they experience a different tour stop each day, facilitate shepherding time, follow up.	Shepherding Encouragement Teaching	Contact before & after BBT Last week of June	Carmel Attendees Youth and adults Child Protection form
Summer Back To Bible Time Tech Crew	Run audio, media support	Service, Computer Skills	Rehearsal Last week of June	Tech crew experience
Summer Back To Bible Time Set up/Break down Crew	Set up and break down tour stops	Service	A week prior to BBT, Friday afternoon after BBT	
Summer Back To Bible Time Welcome Greeter	Staff Welcome Desk to greet and answer any questions, coordinate communication	Hospitality	Last week of BBT	
Kitchen help	Prepare snacks and deliver to each stop	Service	During the week of BBT	

Seasonal (Children's Camp: the last week of July)* indicates Carmel Membership, Child Protection Screening Form & Background Check required

Ministry Opportunity	Responsibility	Gift/Talents	Time	Requirement
*Camp Counselors	Stay in cabin to supervise 6-8 children and work with other counselors in camp activities Contact kids before and after camp	Shepherding Based on your gifts/ talents, you will have a specific area to serve during camp	A week during camp	Background check
*Camp Nurse	Provide on site medical supervision	Trained medical personnel	A week during camp	Background check
*Jr. Camp Counselors	Stay in cabin to supervise 6-8 children and work with other counselors in camp activities Contact kids before and after camp	Shepherding Teaching Worship (music) Tech skills	A week during camp	Completed 10th graders and up with a year of service in Children's Ministry. Invitation only